

Tonganoxie Library Board of Directors November 14, 2018 - Meeting Minutes

Library Board Attendees: Angela Bowlin, Jake Dale, Brian Manus, Brittany McWilliams, Teri Morgan, Steve Skeet, Meagan Vestal, and Haley Wells

Also Present: Curtis Golba (JE Dunn), Nicole Holifield (Library Director), Michelle Kaiser (Benson Method), Jill Rogers (Foundation), Jim Stuffelbeam (Sapp Design Architects)

Not Present: Allyson Brumley and David Frese

Call to order: Meeting called to order at 7:09pm by Skeet.

Agenda: Skeet suggested moving the design team presentation to the beginning of the meeting instead of the original placement on the agenda. Vestal motioned to make this change and approve the agenda otherwise. Wells seconded. Passed unanimously.

October Meeting Minutes: Vestal moved to approve the October meeting minutes. Wells seconded. Passed unanimously.

Committee Reports

New Building Committee: The Design-Build team presented the latest update to the progress on the new building. Discussion occurred regarding next steps which include presenting to the city council as well as the public forum.

Finance Committee Report: Discussion occurred regarding the city's response to the request of payment for the replacement of the air conditioners. Holifield will be presenting the information to Keyta Kelly for any potential legal remedies.

Holifield also presented the financials to the board. Based on where we currently stand, we are going to be over the budget at the end of the year because of some unanticipated expenditures from this year. Dale motioned to approve the financial report. Morgan seconded. Passed unanimously.

Personnel Committee Report: No report presented.

Grounds Committee Report: No report presented.

Library Run / Sunflower Run: No report presented.

Foundation: No report presented.

Friends of the Library: No report presented.

Discussion Items and New Business

Tonganoxie Monopoly Game – Skeet presented what he has found out regarding having a Tonganopoly game created as a fundraiser event. It was discussed and decided that we will move forward with this fundraiser. Information regarding multiple companies that produce such

boards were available for review before the next meeting. A company to produce the board will be decided at the December meeting.

Strategic Planning with NEKLS – Mike McDonald sent additional information regarding our Strategic Plan. Holifield would like everyone to have enough time to review the information and would like for it to be discussed at the December meeting.

Director's Report

Holifield gave a summary of the unveiling event that is scheduled for Saturday, November 17th as well as the public community forum that will take place on November 28th.

Holifield's report was reviewed and highlights were discussed.

Adjournment: Vestal moved to adjourn the meeting. Manus seconded. Passed unanimously. Skeet adjourned the meeting at 9:31pm.