

## **Tonganoxie Library Board of Directors July 26, 2018 - Meeting Minutes**

**Library Board Attendees:** Angela Bowlin, Jake Dale, David Frese, Brittany McWilliams, Steve Skeet, Meagan Vestal

**Also Present:** Nicole Holifield (Library Director), Michelle Kaiser (Benson Method)

**Absent:** Allyson Brumley, Brian Manus, Teri Morgan, Hayley Wells

**Call to Order:** Meeting called to order at 7:05pm by Skeet.

### **New Business**

**Memorandum of Understanding:** Michelle Kaiser, the library's owner's rep, presented a draft Memorandum of Understanding between the City of Tonganoxie and Tonganoxie Public Library regarding the new library build. Discussion occurred. Kaiser will present the board's recommended changes to the MOU to the city. The revised version will be sent out to board members as soon as it is available.

**Air Conditioner:** Dale made a motion for Holifield to obtain two additional bids for the replacement of the North side air conditioner unit with the exact same equipment noted in the initial bid. Vestal seconded. Passed unanimously.

Dale made a motion to authorize Holifield to schedule and replace the North side air conditioning unit utilizing the company providing the lowest bid. Bowlin seconded. Passed unanimously.

**Adjournment:** Frese moved to adjourn the meeting. Dale seconded. Passed unanimously. Skeet adjourned the meeting at 7:51pm.