

Tonganoxie Library Board of Directors June 12, 2019 - Meeting Minutes

Library Board Attendees: Angela Bowlin, Jake Dale, David Frese, Teri Morgan, Brittany McWilliams, Steve Skeet, Meagan Vestal, Hayley Wells

Also Present: Nicole Holifield (Library Director)

Not Present: Brian Manus

Call to order: Meeting called to order at 7:04pm by Skeet.

Agenda: Skeet recommended changing the agenda to allow the rebranding presentations to be the first item. Frese then suggested moving the 2020 Budget Update to the next item. Frese moved to approve the agenda with the proposed changes. Dale seconded. Passed unanimously.

May 2019 Meeting Minutes: Vestal moved to approve the May 2019 minutes. Wells seconded. Pass unanimously.

New Business

Rebranding Presentations: Representatives from Kinfolk Creative (Bryan Lisbona and Toby Kuhn) Sprout Creative (Caleb Asher, Jessica Horton, and Teryl Studebaker) presented their Rebranding Packaging presentations. Discussion occurred regarding the presentations.

Frese moved to select Sprout Creative as our rebranding representative. Morgan seconded. Passed unanimously. Holifield will check on different funding options (using the building budget, pro bono work, leveraging CDs, etc) for the project and present results to the board.

Furniture Donations: Skeet shared that the Lawrence School District has a surplus of furniture (tables, chairs) that we may be able to procure for the new library. It was decided that Skeet will proceed with next steps towards securing items we may need.

2020 Budget Update: Holifield has been working on the 2020 budget. She has secured insurance rates but is still waiting on the Mill Rate to determine the remaining of the budget. The board will review during the July board meeting.

Committee Reports

Finance Committee Report: March, April and May's Treasury Reports were presented and reviewed. Frese moved to approve all three reports. Bowlin seconded. Approved unanimously.

New Building Committee: No report.

Personnel Committee Report: No report.

Grounds Committee Report: No report.

Library Run / Sunflower Run: Frese reported the success of the run. Registrations were fairly equal to previous years; however, final proceeds are not known yet.

Friends of the Library: Skeet asked if the Friends of the Library would be able / willing to pay for name badges for staff members and board members to wear for official events. Frese will present the idea to the Friends group at the next meeting.

Foundation: No report.

Discussion Items and New Business

Director's Report – Holifield presented the report she had submitted.

Adjournment: Vestal moved to adjourn the meeting. Dale seconded. Passed unanimously. Skeet adjourned the meeting at 9:21pm.