

Tonganoxie Library Board of Directors

April 28, 2020 – Special Board Meeting via Zoom

Library Board Attendees: Sherry Agee, Emily Arnold, Angela Bowlin, Jennifer Kohl, Brian Manus, Brittany McWilliams, Teri Morgan, Dana Spichal (logged off at 7:58pm), Steve Skeet, Meagan Vestal

Also Present: David Frese (City Mayor), Nicole Holifield (Library Director), Susan Ibarra (Library Employee)

Call to order: Meeting called to order at 7:03pm by Skeet.

Agenda: Morgan made mention that she was still listed as the Treasurer on the agenda. Skeet confirmed this will be changed for future agendas. Bowlin moved to approve agenda. Arnold seconded. Passed unanimously.

Committee Reports

Payment for Trilogie: Holifield brought to light that the amount approved for the Trilogie payment at the last meeting was incorrect. It was previously noted that the grand total of the bill was \$56,779.91 with the Library Foundation to pay \$30,000 of that total leaving the board a total of \$26,779.91. The correct information is that the grand total of the invoices is actually \$86,779.91, the Library Foundation will pay \$30,000 of this total, and the board will actually be responsible for the entire \$56,779.91 brought to the board previously. Spichal made a motion to amend the previous amount approved from \$26,779.91 to \$56,779.91. Agee seconded. Motion passed. Holifield will submit payment to Trilogie in the amount of \$56,779.91.

Summer Reading Program Software: Holifield and Ibarra presented information and bids for three separate programs (Beanstack, Wandoo Reader, BookPoints) to utilized for the Summer Reading Program. Discussion occurred. Manus made a motion to approve the purchase of the Beanstack software for the library. Spichal seconded. Frese requested a roll call vote. Roll call vote was taken: Yay – (Manus, Skeet, and Spichal); Nay - (Agee, Arnold, Bowlin, Kohl, McWilliams, Morgan, Vestal). The motion was denied.

Library Reopening: Holifield shared a preliminary draft of multiple phases to re-open the library following the stay-at-home order ending. She is working in close conjunction with the city to follow all mandatory guidelines towards reopening. Once more information has been released from officials, Holifield will complete the plan and share with the board.

Adjournment: Vestal moved to adjourn. Agee seconded. Motion passed. Meeting was adjourned at 7:59pm.

Steve Skeet, President Date

Nicole Holiefield, Director Date

Dana Spichal, Treasurer Date

Brittany McWilliams, Secretary Date