

Tonganoxie Library Board of Directors

June 11, 2020

Library Board Attendees: Sherry Agee, Emily Arnold, Angela Bowlin, Brittany McWilliams, Teri Morgan, Dana Spichal, Meagan Vestal

Also Present: Nicole Holifield (Library Director)

Absent: David Frese (City Mayor), Jennifer Kohl, Brian Manus, Steve Skeet

Call to order: Meeting called to order at 7:04pm by Vestal.

Agenda: Bowlin moved to approve the agenda. Morgan seconded. Passed unanimously.

May Minutes: Arnold moved to approve the May Board Meeting Minutes with the following additions in the Reopening Library Update section (record Frese's Yay vote for the June 1st curbside schedule; record Skeet's Nay vote for the May 26th curbside schedule and change the April 26th date noted to May 26th). Agee seconded. Passed unanimously.

Committee Reports

Finance: Spichal presented the Treasury Report. She also shared that the city needs our budget submitted by July 2nd. Since we will not have another board meeting prior to the deadline, a Special Board meeting will be held on June 22nd at 7:00pm to review the budget and approve prior to being submitted to the city. Arnold moved to approve the Treasury Report. Agee seconded. Passed unanimously.

Personnel Committee: No Report.

Grounds Committee: Vestal shared that Frese indicated the city will be killing the weeds in the cracks of the parallel parking spots on 4th Street directly in front of the library. Holifield also indicated that all items that were at the old library location that needed to be moved to the new library have been moved. The large picture is still needing to be hung at the new library. If nobody is comfortable hanging it, Holifield said Luke would come back out and hang it.

Library Run: No report.

Foundation: No report.

Friends of the Library: No report.

Discussion and New Business

Purple Wave Update: Purple Wave will be at the old library tomorrow (6/11) at 2:00pm to take pictures of items to be included in the auction. We will get an official start date for the auction at that time. The auction will run for three weeks in July. It was requested that information about the auction be posted on all platforms (website, social media, email, etc) as soon as information is known to start advertising to people about the auction.

Reopening of Library Update:

Holifield presented a plan for moving to a new phase of reopening to begin on Monday (6/15). Discussion occurred. Morgan requested some wording revisions to include adding dates as well as removing 'due to underlying illnesses' in the section regarding stacks being closed. Spichal moved to approve the proposed plan with an addition of extending the curbside and physical open hours to Saturdays as well. Agee seconded. Passed unanimously.

Grant through Humanities Kansas – Holifield indicated that the library had made it to the second round of selection for this grant of \$15,000 to assist with payroll expenses during COVID. The recipient(s) will be named on Friday.

Director's Report – Due to time, Holifield was unable to present her report but requested that the board review it as submitted.

Adjournment: Spichal moved to adjourn. Arnold seconded. Motion passed. Meeting was adjourned at 7:55pm.

Steve Skeet, President Date

Nicole Holifield, Director Date

Dana Spichal, Treasurer Date

Brittany McWilliams, Secretary Date